



Board of Trustees Meeting Minutes
Wednesday, August 28, 2019

Location: Zoom Conference Call - <https://zoom.us/j/870789517>
Time: 6:30pm – 9:00pm
Board Chair called meeting to order at 6:34pm

Attendees:

Participating Trustees:

Jason Andean
Rufus Davis
Patricia Grant

Amber Jackson
Barbara Nophlin
Kenneth Ward
Ursula Wright

Staff:

Shantelle Wright, Founder and CEO
Greg Gaines, Chief Operations Officer
Sarah Lewis, Chief of Schools
Tamiko Singleton, Special Projects Manager

Absent:

None

Guests:

None

Welcome (Jason Andean)

Quorum established and meeting called to order at 6:34pm.

Jason Andean welcomed trustees and introduced newest board member, Amber Jackson. All reviewed the August 28, 2019 agenda and April 10, 2019 minutes. Barbara Nophlin motioned to approve minutes and Kenneth Ward seconded with no discussion. Motion is carried.

School Report (Shantelle Wright, Sarah Lewis, Greg Gaines)

Shantelle Wright re-shared the vision for the Three Years of Transformation, highlighting the accomplishments thus far - year one included revamping and enhancing the Teaching and Learning Team with experts; year two focused on growing the People Team; and, year three will prioritize families and community.



Sarah Lewis defined success as retaining families, collecting and utilizing data timely and effectively, and using Getting Better Faster rubric for managing, growing, and evaluating staff. There will also be an intentional focus on delivering high-quality, rigorous instruction.

Greg Gaines provided an update on current enrollment across the network and some of the contributing factors that have impacted the same. He shared how Achievement Prep will respond should the budget need adjustment.

Governance Committee Report (Barbara Nophlin, Shantelle Wright, Tamiko Singleton)

Barbara Nophlin confirmed current make-up and needs of Board. She also explained the partnership with Charter Board Partners to provide Achievement Prep with five new board members, board training, support with creating CEO evaluation, and facilitate the annual board retreat. Tamiko Singleton implored current Trustees to review and sign conflict of interest forms for the 19/20 school year to maintain compliance.

Closing Business (Jason Andrean)

Tamiko Singleton requested and confirmed new dates for a September Board Meeting to meet new staff and fall Board Luncheon. Jason Andrean thanked attendees for their time and service. Barbara Nophlin motioned to adjourn; Kenneth Ward seconded. Meeting adjourned at 8:11pm.