REQUEST FOR QUOTE

Lenovo Chromebook Purchase

**About Achievement Prep**

Achievement Prep is an award winning, high-performing, college-preparatory public charter school located in Southeast Washington, DC. **Our flagship, Tier 1 middle school campus serves approximately 450 scholars in grades 4-8. We opened our elementary campus in August 2013 and we intend to serve approximately 500 scholars in grades pre-school through third in the 2016-2017 school year**. Our mission is to prepare students to excel as high-achieving scholars and leaders in high school, in college, and beyond.

*Please visit* [*www.achievementprep.org*](http://www.achievementprep.org) *to learn more about us.*

Achievement Prep PCS is seeking competitive quotes for 350 Lenovo Chromebooks and 14 Black Box Chromebook carts. Proposals/quotes should include pricing for both products.

**PRODUCT SPECIFICATIONS**

1. **350** Lenovo N23, 11.6” Chromebooks with Celeron N3060 processors, 4GB RAM and 16GB SSD
2. **14** Black Box Steel Top Chromebook Carts with fixed shelves and hinged doors

**SUBMISSION OF PROPOSAL**

Proposals should be submitted by email to bids@achievementprep.org with a size limit of 7 MB. Please send proposals to bids@achievmentprep.org and include “**RFP/RFQ Chromebooks**” in the heading.

**SELECTION SCHEDULE**

RFP distribution: Friday, October 27, 2017

Submission deadline: Friday, November 3**,** 2017 – 5:00pm

Achievement Prep reserves the right to reject any proposals at any point during the selection process. Achievement Prep also reserves the right to approve all sub-consultants, subcontractors and project team members. The contract will be awarded to the firm, which in Achievement Prep’s judgment, best represents the interests of Achievement Prep.

**QUESTIONS**

Please address questions concerning this RFQ to:

Gregory Gaines

Chief Operating Officer

Achievement Prep

Network Office

908 Wahler Place SE

Washington, DC  20032

202.562.1214 (phone)

202.562.1219 (fax)

ggaines@achievementprep.org (email)